

Ref: SL/JC

Date: 17 November 2009

I refer to the agenda for the meeting of the Policy & Resources Committee to be held on Tuesday 17 November 2009 at 3 pm and attach report as undernoted which the Committee may wish to consider as an additional item.

ELAINE PATERSON
Head of Legal & Administration

Undernote

The documentation relative to the following item has been treated as exempt information in terms of the Local Government (Scotland) Act 1973 as amended, the nature of the exempt information being that set out in paragraphs 1 and 11 of Part I of Schedule 7(A) of the Act.

Additional Item:

Efficiency Reviews - Facilities Management

Report by Head of Organisational Development & Human Resources advising of progress made towards implementing the revised operational structures and the introduction of modernised working practices in respect of Facilities Management

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